



Citibank

# General Account Information Update Form

(Please use One Form For Each Account Holder)

Name: \_\_\_\_\_ Account/Relationship Number: \_\_\_\_\_

\*Please take my instruction to update the following:

Change of Name - New Name: \_\_\_\_\_  
(please attach relevant documents)

Update of ID/Passport number: \_\_\_\_\_ ID Type: \_\_\_\_\_  
(please attach relevant documents)

Update of Nationality/PR Status (state all): \_\_\_\_\_  
(please attach relevant documents)

Update Tax Residencies (state all): \_\_\_\_\_

Update Date of Birth: \_\_\_\_\_ Country & City of Birth: \_\_\_\_\_

Update of employment details:

Self-Employed  Yes  No

Name of Company: \_\_\_\_\_

Job Title/Occupation: \_\_\_\_\_

Industry of Business: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## For Bank Use Only

Date Received: \_\_\_\_\_

Mode:  Face to Face

Customer met & ID sighted by: \_\_\_\_\_ (Name & Initial) Independent Verification: \_\_\_\_\_ (CM met/ID sighted, signature witnessed/verified) (Name & Initial)

Mail-In/Fax-In

Callback by: \_\_\_\_\_ (Name & Initial) Date /Time/Ext. no.: \_\_\_\_\_ Signature verified by: \_\_\_\_\_ (Name & Initial)

Phone

Call Taken by: \_\_\_\_\_ (Name & Initial) Date /Time/Ext. no.: \_\_\_\_\_