

Date:

APPLICATION FOR LETTER OF REFERENCE

I am the account holder named below, and request that you issue a letter of reference to the addressee named below in respect of my account details held with you.

Name of Customer : _____

Account Number : _____

Addressee's Name : _____
(Embassy/Institution)

Addressee's Address : _____

<p>Request for (Please tick):</p> <p><input type="checkbox"/> Self</p> <p><input type="checkbox"/> Third Party</p> <p>Name & Passport/ID: _____</p> <p>Relationship to account holder: _____</p>
<p>Purpose of request (Please tick):</p> <p><input type="checkbox"/> Education Sponsorship</p> <p><input type="checkbox"/> VISA Application</p> <p><input type="checkbox"/> Others (please specify) : _____</p>
<p>Contents of Letter to include the following (please tick):</p> <p><input type="checkbox"/> When account was established</p> <p><input type="checkbox"/> Type of account (E.g. Checking, Maxisave)</p> <p><input type="checkbox"/> Account Balance</p>
<p>Collection of Letter (please tick):</p> <p><input type="checkbox"/> Personal collection at Asia Square Branch</p> <p><input type="checkbox"/> Mail to Address per Bank's record</p> <p><input type="checkbox"/> Mail to Addressee's Address</p>

1. By applying for letter of reference ("Letter of Reference") from Citibank Singapore Limited ("Citibank"), I/we hereby consent to Citibank's disclosure of such information relating to me/us (including such information in relation to my/our Citibank account(s) as specified by me/us above, to the Addressee at the Addressee's address as specified above in such form as Citibank in its absolute discretion deems fit.
2. I/We acknowledge and accept that my/our application for the Letter of Reference is subject to Citibank's approval at its absolute discretion.
3. I/We will not hold Citibank responsible or liable for any loss, embarrassment or damages arising from or in connection with the Letter of Reference.

Authorized Signatory's signature: _____

Bank Use:

Signature Verified by: _____ Issued by: _____ Checked by: _____
(Name/Initial/Date) (Name/Initial/Date) (Name/Initial/Date)

Telebanking details: _____ Fax banking Agreement: (Yes / No / NA)
(Name/Initial/Date)